

Volunteer Corporate Fundraiser

Telford

Summary:

Our friendly corporate fundraising team have great connections with local businesses and organisations who support us.

As a corporate fundraising volunteer, you'll be joining a small and welcoming team who are passionate about increasing awareness of the hospice within our business communities, identifying new supporters and raising vital funds to fund our care.

A key part of this volunteering role will be to help co-ordinate corporate volunteering opportunities across the hospice.

This is a fantastic opportunity to make your admin and interpersonal skills count and a great way to gain insight into corporate fundraising.

Purpose:

To assist the team in administrative tasks that help develop our relationships and network of corporate supporters and maximise fundraising opportunities.

Hours: Minimum of 2 days per month

Typical activities include:

- Providing administrative support to the corporate fundraisers, this includes sending out fundraising packs, contacting lapsed contacts and keeping the database up to date with relevant information.
- To help co-ordinate and organise corporate volunteering days in the hospice gardens, shops and specific projects. This will include liaising with colleagues across the fundraising, retail, hospitality and estates teams.
- Providing ad-hoc support to the corporate fundraisers during busy periods.
- Researching networking opportunities within the local community.