

# Terms and conditions

- The Dragon Boat Festival is an important fundraising event for Severn Hospice. Each team must pay a non-refundable deposit of £200 to register, then commit to raise a minimum of £1000 in sponsorship. For a team of 20 people this is just £10 each to enter and £50 in sponsorship
- Teams can consist of up to 20 people. Up to 16 people will be able to take part in each race, with a further team member acting as drummer
- Each team will take part in two races and will then progress to the finals if they have one of the fastest times on the day
- One member of the team must be nominated as Team Captain. All correspondence will be sent via this individual and they will take responsibility for ensuring that all monies are collected and paid to Severn Hospice by the due date, 31 August 2012
- Teams are encouraged to set up a sponsorship page on [www.justgiving.co.uk](http://www.justgiving.co.uk) to make raising funds easier. However, such a page must not be set up until the team's place in the event has been confirmed. Only one page can be set up per team to allow us to allocate funds correctly. The Team Captain should ensure this occurs. Any additional pages may be removed from the site
- Dragon Boat Events Ltd organise the racing on behalf of Severn Hospice. They will provide training on the day and will supply all equipment needed. Their terms and conditions of participation are included in this leaflet. Please ensure that all team members have read these carefully and accept the terms before adding their name to the form
- The minimum age for entry in this event is 12 years old. Participants under the age of 18 must be accompanied in the boat by an adult. A consent form (available from the Appeals department) must be signed by a parent or guardian and returned as part of the registration process
- Dragon Boat Racing is a physical activity and for their own safety Severn Hospice will not permit pregnant women to participate in this event
- You will need to be reasonably fit to take part in the event and must be able to swim for 50 metres while wearing a life jacket. If any team members have any doubts about their health or level of fitness they should consult their doctor before registering for the event
- Once your registration paperwork has been received at the Hospice we will send you a further pack including:
  - Sponsor forms for the whole team
  - Information on setting up a team page on Just Giving, a website that takes the pain out of collecting sponsorship
  - A form for information on the team, the organisation you represent, special occasions being celebrated on the day and other information to be used by the event commentator
  - A schedule for the day including what time to arrive, where to go and what to expect
- If you have any questions about the terms and conditions please contact the Appeals Office on 01743 354 450 or email [appeals@severnospice.org.uk](mailto:appeals@severnospice.org.uk) to discuss prior to registering your team. Submitting a completed registration form and paying your £200 registration fee will be taken as your acceptance of these points. Please note, your registration fee and any sponsorship raised prior to the event will be non-refundable should you later withdraw

Find us at [www.facebook.com/severnospice](http://www.facebook.com/severnospice) and as @severnospice on Twitter



## CREW INFORMATION & WAIVER

**TERMS & CONDITIONS:** Dragon Boat Events Ltd hereafter referred to as 'the Company' stages events for and on behalf of its clients throughout the UK and Europe. This event is classed as a charitable event and falls within the terms and conditions agreed with and accepted by the client. A copy of these terms and conditions is available for scrutiny by post (on receipt of a cheque for £15.00 made payable to Dragon Boat Events Ltd) to cover admin, postage and packing.

**INSURANCE:** The Company complies with all industry standards and is covered for insurance purposes whilst staging its events and activities by QBE Commercial Combined General Insurance, Policy number GK0656002 applies. Cover is as follows – Public Liability £5 million, Employers Liability £10 million. Cover is reviewed continually and conforms to the industry standard for the events and activities undertaken by the Company. The Company is also accredited by the Adventure Activities Licensing Authority for the provision of Dragon Boat Racing to persons under the age of 18. Copies of the certificates and schedules of cover are available for scrutiny by post on receipt of a cheque for £15 made payable to The Organisation Ltd to cover admin, postage and packing.

**CREW CONTRACT & WAIVER:** In signing this 'crew contract' the team captain of the crew listed here agrees on behalf of the team to the conditions of entry as listed in the company's client contract. Notwithstanding any of these conditions, the crew's statutory rights are not affected.

The crew certifies that:

- (a) All crew members are confident in water, and can swim unaided for a minimum distance of 50 metres whilst wearing a personal flotation device (buoyancy aid supplied by the 'Company'),
- (b) Crew members with disabilities have signed a separate waiver, and have satisfied The Promoters, Severn Hospice, that they are able to sit unaided in the boat, be capable of communicating with and or obeying instructions given by the Company's representatives both on and off the water and are confident in water whilst wearing a personal flotation device. There is no absolute requirement for such people to be able to swim 50 metres. In all cases a person with disabilities must be escorted by an able bodied helper (buddy) who will be briefed as to their duties whilst on the water. An additional charge may be levied for the supply of a trained member of the event team to act as a personal buddy.
- (c) The crew accepts that in the interests of safety, the Company has the absolute right to remove a whole crew or individuals within that crew from a race or races, if he/she or they are deemed to be unfit to race, or if weather conditions or other safety factors affecting the water conditions warrant such action.
- (d) There will be no reduction or reimbursement of fees for crews of less than 16 and a drummer, or in the case of a crewmember being removed from a race or races for any reason(s).
- (e) The crew undertakes to abide by the race rules as may be periodically amended. A copy of which is available for inspection in the event control vehicle.
- (f) **DECLARATION OF FITNESS TO COMPETE:** Crew members are required to declare to the Organisers (prior to commencement of the event) if they (a) suffer from chest pains or shortness of breath (b) if they have been told by their Doctor that they have heart trouble (c) they have been told that their blood pressure is too high or too low (d) they have had fainting or dizzy spells (e) they have undergone a recent operation (f) they suffer from bone or joint problems ie arthritis, spinal injury etc (g) any other reason why they should not participate in an exercise programme which in the case of Dragon Boat Racing should not exceed 5 minutes of active aerobic exercise per race. This list is not exhaustive. If you are in any doubt about your fitness to compete, you must ask the Company's representative prior to undertaking the training and race programme